



ANNOUNCEMENT



Neuchâtel Trophy 2010

February 18th - 20th, 2010

Neuchâtel, Switzerland

Organized by:

SWISS ICE SKATING

and

CLUB DES PATINEURS DE NEUCHATEL-SPORTS



INVITATION and ANNOUNCEMENT

Swiss Ice Skating and the Neuchâtel Figure Skating Club have great pleasure in inviting you to participate in the

10th NEUCHATEL TROPHY.

The 10th Neuchatel Trophy will be conducted in accordance with the ISU Constitution, the ISU General Regulations 2008, ISU Special Regulations & Technical Rules Synchronized Skating 2008, as well as all pertinent ISU Communications.

Participation in the Neuchâtel Trophy is open to all Teams that belong to an ISU Member, Rule 109, paragraph 2, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3, and they meet the participation, citizenship and residency requirements in Rule 109. The composition of teams is determined by the Special Regulations Synchronized Skating 2008.

Date: February 18th – 20th, 2010

Place: Patinoires du Littoral, 4, Quai R. Comtesse CH - 2000 Neuchâtel,
(1hr 20 minutes from Geneva and 1hr 50 minutes from Zurich)
Competition rink: 30 m x 60 m (4000 spectators).

1. INVITED MEMBERS

Ice Skating Australia Incorporated	AUS
Österreichischer Eiskunstlauf Verband	AUT
Fédération Royale Belge de patinage artistique	BEL
Skating Federation of Bosnia and Herzegovina	BIH
Skate Canada	CAN
Croatian Skating Federation	CRO
Czech Figure Skating Association	CZE
Dansk Skøjte Union	DEN
The Estonian Skating Union	EST
Suomen Taittoluisteluliitto	FIN
Fédération Française des Sports de Glace	FRA
Deutsche Eislauf-Union e.V.	GER
National Ice Skating Association of UK Ltd	GBR
Hungarian National Skating Federation	HUN
Iceland Skating Association	ISL
Federazione Italiana Sport del Ghiaccio	ITA
Japan Skating Federation	JPN
The Latvian Skating Association	LAT
Lithuanian Skating Federation	LTU
Koninklijke Nederlandsche Schaatsenrijders Bond	NED
Norges Skøyteforbund	NOR
Polish Figure Skating Association	POL
The Figure Skating Federation of Russia	RUS
Association of Skating Sports of Serbia	SRB
Slovak Figure Skating Association	SVK
Slovene Skating Union	SLO
South African Figure Skating Association	RSA
Svenska Konstakningsförbundet	SWE
Schweizer Eislauf Verband	SUI
The United States Figure Skating Association	USA



2. CATEGORIES

The competition will include the following categories:

- **Senior** Short Program and Free Skating
- **Junior** Short Program and Free Skating
- **Novice** Free Skating

3. GENERAL REGULATIONS

The entire competition will be conducted in accordance with the ISU Constitution and General Regulations 2008, the Special Regulations & Technical Rules Synchronized Skating 2008, as well as all pertinent ISU Communications.

4. TECHNICAL DATA / PROGRAMS

The **results** will be determined according to **Rules 737/ 738** of the Special Regulations for Synchronized Skating 2008.

Each participating Team may enter up to a maximum of four (4) alternates on the official Entry Form.

Programs must meet the requirements according to the ISU Special Regulations & Technical Rules for Synchronized Skating 2008, and all pertinent ISU Communications (Short Program Rules 905/906; Free Skating Rules 911/912).

Category	Program	Duration	Multiplying Factors
Senior	Short Program	Maximum: 2'50 min but may be less	0.8
	Free Skating	4.30 min +/-10 sec	1.6
Junior	Short Program	Maximum: 2'50 min but may be less	0.8
	Free Skating	4 min +/-10 sec	1.6
Novice	Free Skating	3.30 min +/-10 sec	1.0

5. ENTRIES

Each invited ISU Member may enter a maximum of 3 teams per category.

Entry Form – Form I – and Team Entry Form – Form Ia – must be used.

The organizer reserves the right to limit the number of entries per ISU-Member.

Only those skaters whose names are listed on the registration forms will be allowed to skate.

All entries have to be sent to the Organizing Committee of the Neuchâtel Trophy 2010.

Organizer's address: CLUB DES PATINEURS DE NEUCHATEL-SPORTS
4, Quai Robert Comtesse - CH - 2000 NEUCHATEL
Phone ++41 32 841 40 24
Fax ++41 32 753 44 51
Internet: www.neuchatel-trophy.com
E-Mail: direction@neuchatel-trophy.com

Final date for entries : **December 1st, 2009**

The entry fee is **CHF 600.-- for Senior and Junior Teams**
CHF 500.-- for Novice Teams

and has to be paid **by December 1st, 2009** to

Banque Raiffeisen du Vignoble, Rue du Centre 8, CH-2023 Gorgier
Account No 96824.35, Clearing Number: 80241
IBAN: CH40 8024 1000 0096 8243 5
Swift: RAIFCH22

In case of cancellation, paid entry fees will not be refunded.



Commissions and/or fees for bank transactions have to be paid directly to the bank in addition to the entry fee at the time of bank transfer.

6. ENTRY OF JUDGES

Each participating ISU Member may enter one (1) international judge listed on the ISU list for Referees and Judges for Synchronized Skating 2009/2010. Two (2) judges may be entered if the member is participating in more than one category.

Entry Form for Officials and Team Leaders – Form VII – has to be used.

According to ISU Rules the panel of officials for each category will include:

- 1 Technical Controller
- 2 Technical Specialists
- 1 Referee
- 1 Assistant Referee at ice level
- minimum of 7 Judges
- Assistants to the Panel (1 Data Operator, 1 Replay Operator, 1 Camera Operator)

Officials, except Technical Controller and Technical Specialists must arrive in Neuchâtel no later than Thursday afternoon, February 18th, 2010. The first Judges meeting will be held on Thursday at 17h00 at the official hotel. The "Round Table Discussion" will be held on Sunday, February 21st, 2010 at 08h00 at the official hotel. Technical Controller and Technical Specialists are asked to arrive in Neuchâtel no later than Wednesday evening February 17th, 2010

7. ACCOMMODATION FOR OFFICIALS - PARTICIPATION TOWARDS EXPENSES

Official hotel for event officials, Judges and VIPs:

HOTEL BEAULAC
Esplanade Ld Robert 2, CP 258
CH-2000 Neuchâtel
Phone ++41 32 723 11 11
Fax ++41 32 725 60 35
Email: hotel@beaulac.ch

The Organizing Committee will cover hotel expenses and meals:

- for Judges and Referees of European Members starting with lunch on Thursday, February 18th until breakfast on Sunday, February 21st, 2010.
- for judges of non-European Members starting with dinner on Wednesday, February 17th until breakfast on Sunday, February 21st, 2010.
- for Technical Controllers and Technical Specialists starting with dinner on Wednesday, February 17th until breakfast on Sunday, February 21st, 2010.

8. ACCOMMODATION FOR TEAMS

Accommodation for participating Teams is at their own expense.

Arrival / Departure – Form III – and Accommodation, Transportation and Special requests – Form IIIa – must be used.

A list of hotels that support the Neuchâtel Trophy is enclosed for your convenience. See also the Internet sites: www.neuchatel-trophy.com or www.neuchateltourisme.ch
The organizing committee can be contacted at: accomodation@neuchatel-trophy.com.



9. TRANSPORTATION

It is the responsibility of all participating teams to organize and cover the costs for their journey to Neuchatel, which should include the transfer to and from the airport, or any transportation to Neuchâtel and back as well as within Neuchâtel from the Hotel to the skating rink and back.

If requested, the OC will assist with further information regarding transfer within Neuchâtel: accomodation@neuchatel-trophy.com.

10. EXTRA PRACTICE ICE

Additional practice sessions will be available on Thursday February 18th, 2010 at the rate of CHF 75.00 per 15 minutes and will be granted in the order of arrival of the bookings. Block bookings may be subject to modification to allow all competitors the opportunity of having extra practice ice.

Extra Practice Ice Request – Form IV – to be used.

Program Content Sheets

The Program Content Sheets, Form M (one for the short program, and one for the free skating program) must be returned, if possible, to the organizer together with the Entry Form; but no later than January 15th 2010. The Planned Program Content Sheets must be signed by a coach or Team Representative. However, the programs' content may be changed at the time of the competition. **Changed Program Content Sheets have to be handed over to the Registration desk. It is not permitted to hand over the Program Content Sheets directly to acting Officials.**

Planned Program Content – Form M – to be used. Deadline: January 15th 2010

11. TEAM PARTY

A Team-Party will be held on Saturday, February 20th at 22h30 (after the end of the competition). We hope that as many Teams as possible will join us for what we hope will be a fun evening and an enjoyable end to your stay in Neuchâtel. **Limited tickets available.**

Team Party – Form V – to be used.

12. ACCREDITATION / REGISTRATION SERVICE

A reception service for accreditation will be provided for participating teams as follows:

Wednesday February 17th, 2010, from 17h00 to 19h00 at the Ice Rink

Thursday February 18th, 2010, from 08h00 to 19h00 at the Ice Rink

*Friday February 19th, 2010 from 8h00 to 12h00 at the Ice Rink, **for Novice Teams only.***

13. MUSIC REPRODUCTION

Rule 724 shall apply.

Two (2) CD-copies of excellent quality (original and back-up copy) for each program (Short Program/Free Skating) must be turned in to the OC by the Team Leader/Manager at the time of registration. All CD's must be properly inserted in their original cases and clearly identified with the name of the team, the category, the type of program (short/free program) and must show the exact running time of the music (not skating time), which shall be certified by Team Leader/Manager, when submitted at the time of registration. Each program (short/free) must be recorded as one track and on separate CDs.

It is **mandatory** to list titles, composers and orchestra of the Music to be used for the Short and Free Program for each Team on the Official Music-Press-Media-Form, which is to be supplied with the Official Entry Form for Teams.

Music-Press-Media – Form II – to be used.



14. OFFICIAL PRACTICE SESSIONS

The Official Practice will start in the competition Ice Rink

for Juniors: at 07h00 Friday February 19th, 2010
for Seniors: at 10h00 Friday February 19th, 2010
for Novices: at 08h00 Saturday February 20th, 2010

Each Team will be allowed a ten (10) minute period of official practice ice for the Short Program and a twelve (12) minute period for the Free Skating Program.

Rule 922 paragraph 6 shall apply for all official practice sessions.

No extra practice ice will be permitted after the Official Draw.

15. OFF ICE-WARM-UP

Off-ice warm-up areas are located at the Stadium Hall, close to the Skating Rink.

16. DRAWS

The initial draw for the Short Program (Junior/Senior category) will take place: Thursday February 18th 2010 at 19h00 h at the second ice Rink.

The draw for the starting order Free Skating (including Novice category) will take place immediately after the end of the Senior Short Program (Place to be determined).

17. OPENING CEREMONY

The Opening Ceremony will take place on Friday, February 19th, 30 minutes before the beginning of the Short Program Event. Three skaters from each team are requested to take part in the Ceremony as National Flag and team banner carriers. Information will be given during the Team Leader's Meeting.

18. PRIZES AND TROPHY

A prize will be given to the first three Teams in each category.

A trophy will be presented to the first placed Team in each category.

The winning team of each category will be invited (inscription free of charge) to defend their trophy in the Neuchatel-Trophy 2011.

All skaters of the participating teams will receive a souvenir.

19. NATIONAL ANTHEMS

The Organizing Committee asks participating Members to bring a copy of their National Anthem on CD and to hand it in for the victory ceremony upon request.

20. SECURITY

Flash photography is strictly forbidden at any time during the competition.

Admission to Rink, dressing rooms and spectators' stands is only permitted with official accreditation cards. Entry checks will be carried out by security staff.

21. MEDICAL SERVICE / LIABILITY

In accordance with Rule 119, It is the sole responsibility of each ISU Member participating in the competition, as defined in Rule 107, to provide medical and accident insurance for their athletes, officials and all other members of the ISU Member's team(s). Such insurance must provide full medical coverage and also the return to the home country by air transport or by other expeditious means of the ill or injured person.



The ISU, Swiss Ice Skating and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the event by Competitors and Officials.

The Organizer will not provide participant insurance coverage for the event.

The Organizer will provide emergency medical services for all Competitors during the competition and official practice sessions at the Official Ice rink. The local hospital is within 5 minutes distance from the Ice Rink.

22. DOPING CONTROL

If an Anti-doping test is carried out, this will be in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1546 and 1547 or any further update of this Communication).

23. INFORMATION

If you require any further information or have any questions, please contact one of the official members of the Organizing Committee, email addresses are available on www.neuchatel-trophy.com.

24. LIST OF FORMS

Nr.:	Title:	Deadline:
Form I	Entry Form	December 1st 2009
Form Ia	Team Entry Form	December 1st 2009
Form II	Music-Press-Media	December 1st 2009
Form III	Arrival / Departure	December 1st 2009
Form IIIa	Accommodation, Transportation and Special requests	December 1st 2009
Form IV	Extra Practice Ice Request	December 1st 2009
Form V	Team Party	December 1st 2009
Form VI	Fees	December 1st 2009
Form VII	Entry Form for Officials and Team Leaders	December 1st 2009
Form M	Planned Program Content	January 15th 2010



TENTATIVE SCHEDULE OF EVENTS

Wednesday February 17th, 2010

17h00 – 19h00	Official registration for Teams Official registration for Event Officials	Competition Ice Rink Hotel Beaulac
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Thursday February 18th, 2010

08h00 – 19h00	Official registration for Teams Official registration for Event Officials	Competition Ice Rink Hotel Beaulac
07h00 – 19h00	Extra practice ice	Competition Ice Rink / Second Ice Rink
16h00	Referee and Technical Panel Meeting	Hotel Beaulac
17h00	Judges initial Meeting	Hotel Beaulac
19h00	Official Draw for Junior and Senior Event	Second Ice Rink
20h00	Official Dinner for Officials, VIP, Committee	

Friday February 19th, 2010

08h00 – 12h00	Official registration for Novice Teams	Competition Ice Rink
07h00	Official practice JUNIOR Short Program	Competition Ice Rink
10h00	Official practice SENIOR Short Program	Competition Ice Rink
14h00	Team Leader's Meeting	Press Room
16h30	Opening Ceremony	Competition Ice Rink
17h00	JUNIOR Short Program	Competition Ice Rink
19h30	SENIOR Short Program	Competition Ice Rink
22h00	End of competition Official draw Free Skating for Novice, Junior and Senior Free Skating (immediately after the end of the competition)	



Saturday February 20th, 2010

07h00	Official practice NOVICE Free Skating	Competition Ice Rink
09h00	Official Practice JUNIOR Free Skating	Competition Ice Rink
11h30	Official Practice SENIOR Free Skating	Competition Ice Rink
15h00	NOVICE Free Skating	Competition Ice Rink
16h30	JUNIOR Free Skating	Competition Ice Rink
18h30	SENIOR Free Skating	Competition Ice Rink
21h30	End of competition	
21h45	Awards Ceremony immediately after the end of the competition	
22h30	TEAM PARTY	
22h30	Late Dinner for Officials	

Sunday February 21st, 2010

08h00 – 09h00	Round Table Discussion	Hotel Beaulac
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